

## ROLE PROFILE DEPUTY POLICE AND CRIME COMMISSIONER

**Role Title:** Deputy Police and Crime Commissioner (DPCC)

**Grade and Salary:** This post attracts a fixed salary of £9,139 p.a. Hours 18.5 per week

Due to the nature of the role, the applicant will be required to be flexible in terms of the total number of hours worked each week and their availability. It is to be expected that a proportion of duties will take place during evenings and at weekends, for which no additional recompense is provided.

**Department:** Office of the Police and Crime Commissioner (OPCC)

**Location:** Office of the Police and Crime Commissioner: County Hall, Preston PR1 0LD

Due to the nature of the role, a significant amount of travel throughout Lancashire is to be expected, with occasional travel beyond the County. Appropriate travel expenses will be provided.

**Post Reports to:** Police and Crime Commissioner (PCC) \*

**Other Considerations:** The appointment is a fixed term contract and will end (unless terminated in accordance with his terms and conditions ) upon the current PCC, Andrew Snowdon ceasing to hold office for any reason, including reaching the end of his current term of office in May 2024.

### **Additional Requirements:**

Due to the unique nature of this post, several additional requirements apply.

- Postholder must have 3 years continuous residency in the UK at the date of employment
- Postholder must be UK or EU citizens or have Home Office approval for indefinite leave to remain within the UK
- Under the Police Reform & Social Responsibility Act, Schedule 1, para 8, none of the following may be appointed as the Deputy Police and Crime Commissioner
  - (a) a person who has not attained the age of 18 on the day of the appointment.
  - (b) a person who is disqualified from being elected as, or being, a police and crime commissioner under
    - (A) section 65(1) of the Act, (police officers, police-related employment etc), other than paragraph (e)(ii);
    - or (B) section 66(1), (3)(a)(iii) or (iv), (3)(c) or (3)(d) of the Act (citizenship, bankruptcy, criminal convictions & corrupt or illegal election practices).
  - (c) a Member of the House of Commons.
  - (d) a member of the European Parliament; (e) a member of the National Assembly for Wales.
  - (f) a member of the Scottish Parliament
  - (g) a member of the Northern Ireland Assembly.

**Purpose and Description of Role:** To support Andrew Snowden, the Police and Crime Commissioner for Lancashire, in the delivery of the Police and Crime Plan for Lancashire.

**Specific Role Responsibilities:**

The DPCC will carry out such duties and responsibilities as are allocated by the Police and Crime Commissioner.

These may include, but are not limited to, the following areas:

- To support the PCC with the development and shaping of future policy, plans and strategies.
- To support the Commissioner, as required, including summarising and briefing the PCC on policy issues
- To assist the PCC in holding the Chief Constable to account
- To assist the PCC in engaging and building relationships with relevant community groups, the public, public bodies, and organisations across Lancashire to better understand the policing needs of the community
- To hold portfolios of work as required by the PCC
- To represent and promote the interests of the Commissioner, by participating in local, regional, and national activities, to influence and contribute to policy on decisions in furtherance of the priorities of the Police and Crime Plan.
- To represent the views of the PCC to all relevant stakeholders, including media and politicians where so authorised.
- To represent the PCC (as required).
- Undertake other duties commensurate with the nature, level of responsibility of the post, as required

**Skills, Knowledge, & Experience required:**

**Essential:**

- Knowledge and understanding of key issues and challenges facing UK policing
- Insight into the police and crime needs for Lancashire
- Understanding of the role of the PCC
- Knowledge of effective engagement and communications in policing

- Evidence of an ability to think and operate at a strategic level, identifying issues and setting priorities at an organisation-wide level and/or over a lengthy time
- Ability to take a collaborative approach to achieving priorities, including developing effective working relationships with partner organisations
- An understanding of the challenges facing public sector organisations with budgetary challenges
- Ability to build relationships, influence and negotiate with officials
- ICT literate to a high level, with experience of the use of a range of ICT packages
- Evidence of high-level communication and presentation skills
- Geographical knowledge of the county of Lancashire and awareness of local issues
- An ability to drive, or to travel around the County, with occasional travel out of the County to fulfil the duties of the post
- A flexible approach to hours of duty and a commitment to be available for weekend and evening duties where required

**Desirable:**

- An understanding of police finance
- Experience of leading and contributing to multi-disciplinary teams and groups

**Managerial:**

1. To demonstrate a high personal standard of behaviour and professionalism
2. To be a member of the PCC's Strategic Management team working collaboratively with the team to deliver the priorities of the Police and Crime Plan

\* As a member of staff, the DPCC's employment is in the remit of the Head of Paid Service.